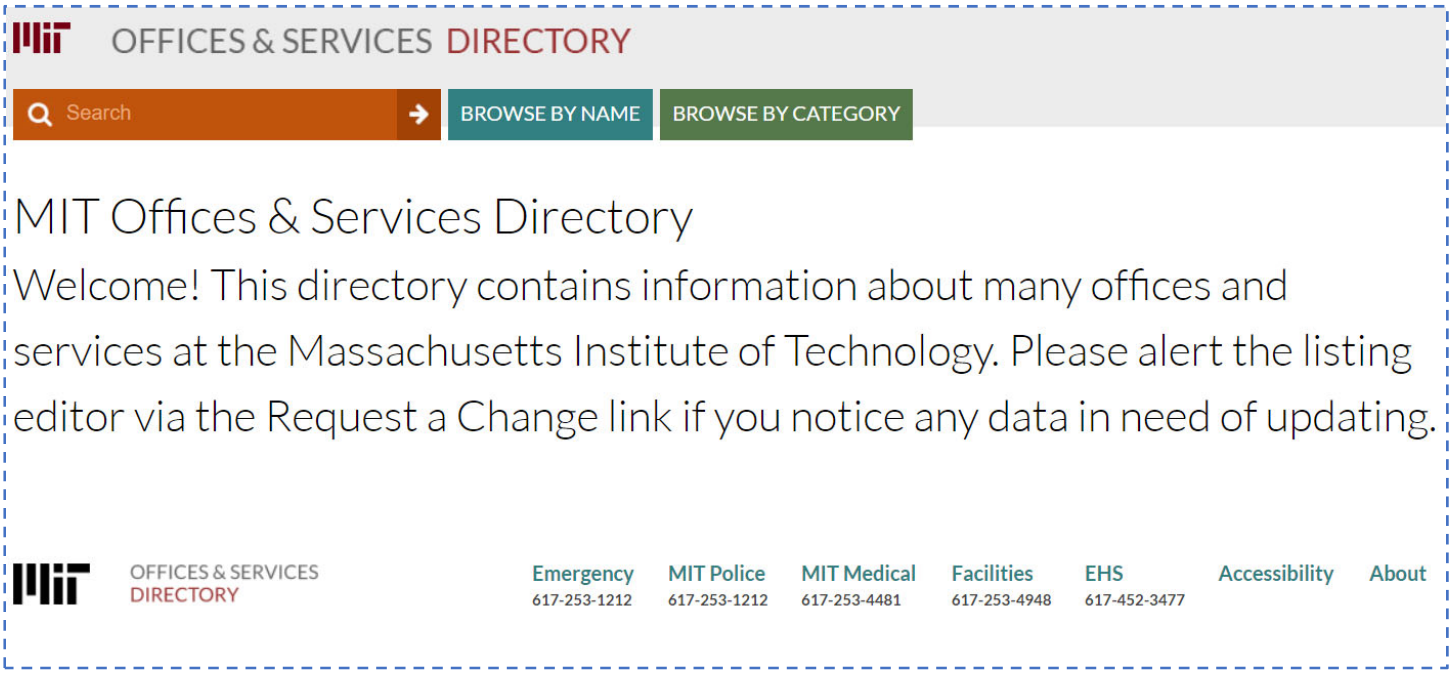
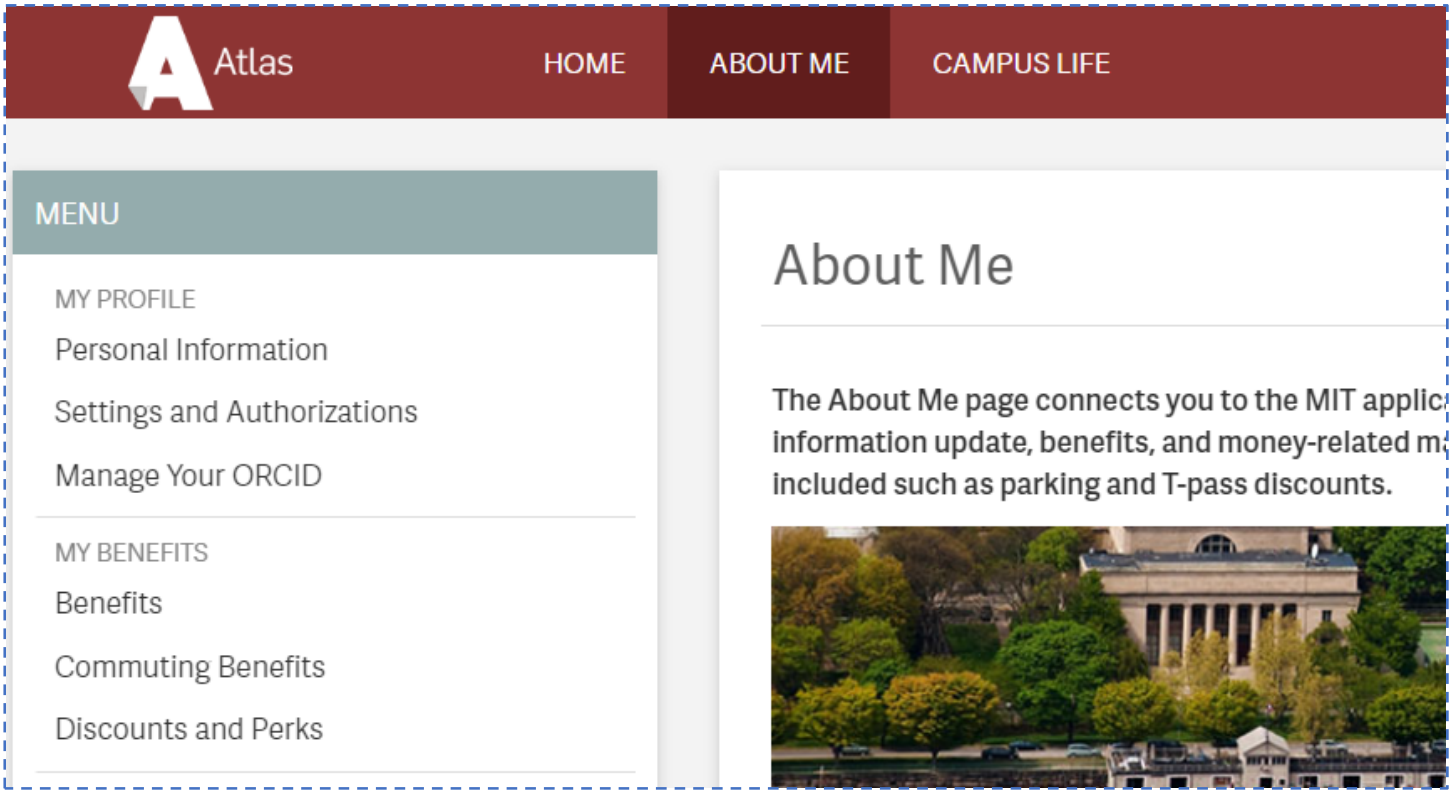
HOW TO CHANGE YOUR LOCATION….

MIT OFFICES directory update, go to https://officesdirectory.mit.edu/

Groups may have their own websites that they need to update too.



STUDENTS can update Personal Information in WEBSIS, Biographic Information section.

EMPLOYEES change their locations in Atlas https://atlas.mit.edu/ ABOUT ME, Personal Information